

Canton School District 41-1
Board of Education Proceedings

The Canton School District Board of Education met in regular session on Monday, July 11, 2011 at 7:10 pm in the High School Library.

Members and others present: Jerry Hayden, Tanya Iverson, Kevin Jensen, June Nusz, Craig Stearns, Tracy Zylstra, Supt. Gerber, Principal Russ Townsend, Network Administrator Bob Falk, Business Manager Thompson, and Darcy Jensen from Prairie View Prevention.

The meeting was called to order by Chairman Jensen.

C. Stearns moved, second by T. Iverson to adopt the agenda as amended. Aye: all members

7/1/11 J. Hayden moved, second by J. Nusz to approve the following consent agenda items: approve the minutes of the regular meeting held June 13, 2011; cast a ballot for Mike Ruth of Miller High School on the SDHSAA run-off election ballot; loan \$28,000 from the General Fund to the Special Education Fund for the 2010-11 school year, to be repaid; approve contracts for Kristen Dunlap-5th and MS music, Kandice Schlagel-MS Counselor, Sarah Ulrikson-5th grade, Jeff Keyman Activities Director, Justin Hinks-Alternative School teacher, and Jeremy Ask-7th football; approve the open enrollment request for one student; and accept the resignations from Nick Joslyn as 7th football coach, and from Jay Hortness with penalty. Aye: all members

The board discussed the drug testing policy, and the cost involved, as well as services provided by Prairie View.

7/2/11 T. Iverson moved, second by T. Zylstra to continue the contract with Prairie View for services. Aye: all members

Bob Falk, network administrator provided information regarding the installation of a fiber line between buildings, how it benefits the district, and the cost involved. Quotes were received from Muth Technology for materials and installation in the amount of \$29,864. and Midwest Underground of SD for boring and excavation with an estimate of \$34,500.

7/3/11 J. Hayden moved, second by C. Stearns to install fiber line between the two buildings with a 2nd inner duct, and to accept the quotes presented. Aye: all members

7/4/11 C. Stearns moved, second by J. Hayden to approve the bills for payment. Aye: all members

7/5/11 J. Nusz moved, second by T. Iverson to accept the financial statements for the month of June 2011. Aye: all members

Administrative reports were given. The business manager reviewed actual revenue and expense compared to the budget for each fund, as well as information on meals served and revenue generated for the food service fund.

Superintendent Gerber reviewed with the board a chain of command, and discussed the district newsletter.

7/6/11 J. Hayden moved, second by C. Stearns to amend motion 6/51/11 from the June meeting, declaring the Ford Taurus as surplus, motion not to include the van. Aye: all members

No bids were received on the Ford Taurus for sale. The business manager will list the car on Craig's List.

Discussion was held regarding the Capital Outlay levy and the 2011-12 budget, the Production Based valuations on ag land and the effect on Capital Outlay revenue, as well as the senate bill allowing certain General fund expenses to be moved to the Capital Outlay Fund for two more years.

7/7/11 C. Stearns moved, second by J. Hayden to increase the Capital Outlay levy from \$2.34 to \$2.59, an increase of 25 cents, to begin with the year 2012. Aye: all members

At this time the annual Budget Hearing for the 2011-12 school year was conducted. The board reviewed the proposed budget and supporting documentation, and the 10% cut to state funding and how it will affect the budget. The 2011-12 budget will be adopted at a later date.

7/8/11 T. Iverson moved, second by C. Stearns to loan \$20,000 to the Food Service Fund from the General Fund, to be used for cash flow, loan to be repaid during the 2011-12 school year. Aye: all members

The meeting was adjourned. The Board reconvened for the annual meeting of the Canton Board of Education. The meeting was turned over to the Business Manager.

Re-elected members Kevin Jensen and Tracy Zylstra, and member Jerry Hayden, appointed for one year, signed the Oaths of Office.

Nominated for Chairman of the Board were Kevin Jensen and Craig Stearns. After casting ballots, Craig Stearns was elected Chairman. The meeting was turned over to the board chair.

Nominated for Vice Chairman were Kevin Jensen and Bruce Henke. After casting ballots, Kevin Jensen was elected as Vice Chairman.

- J. Hayden moved, second by T. Zylstra to approve the following consent items: aye-all members
- A. Set the board meetings for the second Monday of each month, at 7:00 pm in the HS Library
 - B. Designate the Sioux Valley News as the legal paper, and Home Federal as the Primary Depository with First Bank & trust and Farmers State Bank as Secondary Depositories
 - C. Designate Terry Gerber and Nancy Thompson as authorized representatives for all Federal and State Programs, including the Food Service Program.
 - D. Appoint Rodney Freeman as the school attorney as needed
 - E. Adopt the Title I Parent Policies
 - F. Authorize Terry Gerber or his designee to close school in case of inclement weather or other emergencies
 - G. Authorize Nancy Thompson as custodian of all accounts and to transfer money as needed
 - H. Designate Nancy Thompson as the purchasing agent
 - I. Appoint Terry Gerber to the Advisory Board of the Southeast Area Cooperative
 - J. Advertise for bids for fuel/diesel
 - K. Set the per diem pay for board meetings at \$40
 - L. Set meal prices at K-5 \$1.80, 6-12 \$1.90, adult \$3.05, student breakfast \$1.25, adult breakfast at \$1.50, with extra milk at 30 cents. Reduced price breakfast is 30 cents, and reduced lunch is 40 cents
 - M. Set substitute pay rates the same as last year, teachers at \$95.00 per day, day 11 and longer in the same classroom at \$105.00; paraprofessional aide at \$9.50 an hour, unless substituting to work with a special needs student the rate will be \$11.00 an hour.

N. Set admission prices for events and activity tickets

Students \$2.00, \$3.00 basketball doubleheaders, \$25.00 activity ticket

Adults \$4.00, \$5.00 basketball doubleheaders, \$40.00 activity ticket

Family activity ticket \$130.00, golden age passes are available to senior citizens over 62

Middle School tournament and track meets, \$2.00 adult and \$1.00 student

Committees for 2011-12 are as follows:

Policy: K. Jensen, B. Henke, J. Hayden

Community Education: T. Iverson, T. Zylstra

Negotiations-teachers: C. Stearns, K. Jensen, J. Hayden

Negotiations-Secretary: J. Nusz, T. Zylstra

Negotiations-Administrators: J. Nusz, T. Iverson, B. Henke

Negotiations-non-cert: J. Hayden, T. Iverson, J. Nusz

Foundation Board: B. Henke

SE Area Coop Board of Directors: C. Stearns

7/9/11 T. Zylstra moved, second by T. Iverson to deny the grievance, presented at the grievance hearing.
Aye: all members

T. Iverson moved, second by K. Jensen, moving the board to executive session at 10:10 pm to discuss personnel. Regular session resumed at 11:00 pm.

T. Iverson moved, second by T. Zylstra to adjourn. The next regular meeting of the board will be August 8, 2011 at 7:00 pm.

_____ Board Chairman _____ Business Manager

Bills for Approval July 2011

General Fund:

A&B Business	elem. supplies	166.00
ACP Direct	MS computer, elem. supplies	68.94
ASBSD	board speaker	245.00
	Board dues for 2011-12	1,218.54
Best Western Ramkota	rooms, RTI conference	171.98
Bubba's Auto Parts	custodial supplies	20.61
Canton School Imprest	Supt. Confer. Reg., band fest entry	171.50
Canton Sunshine	supplies	474.77
Capital One	gas	75.00
Cengage	accounting materials, HS	757.63
City of Canton	water, sewer	726.77
Continental Research	weed killer	2,549.36
Dakota Supply Group	fluorescent bulbs, custodial	151.20
D&R Electric	building electrical & outside light repairs	1,229.64
Demco	HS library supplies	236.53
Dick Blick	MS art supplies	138.97
Dissinger Reed	Cat.injury insurance, MS	600.00
Electronix Express	PLTW supplies	98.00
Flinn Scientific	MS science supplies	300.05
GL Sports	MS PE supplies	427.05

Hillyard	custodial supplies	20,188.76
Ideal Yardware	mower parts	65.49
KB's Tru Value	custodial supplies	274.60
Knology	phone service	583.27
Luck's Music	allstate music	98.49
Majeres, Terry	altern. School-conference, rooms	1,349.71
	Class materials for conference	72.08
Maximum Promotions, Inc.	banner updates	292.50
Menard's	custodial supplies	162.61
Mid American Energy	natural gas	1,897.70
Midwest Alarm	fire alarm monitoring	73.74
Music In Motion	elem. music supplies	33.90
Nasco	MS art and math supplies	308.28
Nebelsick, Jamie	elem. supplies	24.79
PBS Distrib.	HS soc.st. materials	219.97
Pump N Pak	gas	596.07
SASD	Supt. Dues for 2011-12	487.84
SDHSAA	allstate band music	6.50
School Nurse Supply	nurse medical supplies	684.67
SDACTE	Ag Ed summer conference reg.	387.00
Sioux Valley News	legals, proceedings	142.45
Software Unlimited	yearly main. Renewal-account. Software	3,315.00
Southeast Area Cooperataive	yearly paper order, nurse supplies	8,944.64
Sturdevant's Auto Supply	belts, handle	32.60
Taylor Music	MS band supplies	234.00
The President's Challenge	MS PE award certificates	57.50
Upstart	elem. lib. Supplies	61.64
Verizon Wireless	cell phone service	578.06
Wordware	food ser. Account. Software renewal	1,235.00
Wolverine Sports	MS PE supplies	142.10
Yarbourough, Steve	allstate music	35.00
Gross Salaries	For July	261,799.67
Medicare	Matching	3,573.87
Social Security	Matching	15,281.28
Delta Dental	Benefit	2,513.77
Retirement	Matching	15,233.83
Life Insurance	Benefit	296.08
Cancer Insurance	Benefit	321.78
Health Insurance	benefit	8,799.22
Annuities	Benefit	<u>3,753.26</u>
Total		\$ 363,986.26

Capital Outlay Fund:

Abrams Learning Trends	elem. reading books	215.54
ACP Direct	MS camera, El.Lib. Cameras (2)	482.30
A-OK Sanitary	SB 91 Garbage service	457.00
Elite Business	copier mainten. Agree.	1,566.90
G&R Controls	elem. condensing unit	3,400.00
Hillyard	scrubber	2,643.10
PBS Distribution	HS History books	474.75

Xcel Energy	SB 91, electrical	<u>10,972.15</u>
Total		\$ 20,211.74

Special Education Fund:

Attainment Company	Academic series for Windows	186.90
Boardmaker Plus	Intelli tools and keys for Windows	740.00
Canton Sunshine	supplies	69.98
Canton Transit	student trans.	388.50
Capital One	gas	63.84
Children's Care Hospital	student services	12,709.75
Children's Home Society	student services	1,468.44
Parent	student trans.	810.00
Council for Except. Children	membership for 2011-12	252.00
Harrisburg School District	sp.ed. conference reg. (4)	331.96
PCI Educational	materials	641.80
Pearson	testing materials	95.20
Pump N Pak	gas	194.58
Richarz, Sarah	travel	76.00
SASD	membership dues, 2011-12	324.73
Southeast Area Coop	admin. Assess.	764.01
Gross Salaries	for July	37,954.64
Medicare	Matching	520.11
Social Security	Matching	2,223.88
Dental Insurance	Benefit	555.70
Retirement	Matching	2,293.47
Life Insurance	Benefit	113.39
Cancer Insurance	Benefit	332.61
Health Insurance	Benefit	1626.52
Annuities	Benefit	<u>426.12</u>
Total		\$ 65,164.13

Pension Fund:

403B ASP	Retirees	\$ 7,570.66
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Food Service:

Canton Sunshine	supplies	76.71
Child & Adult Nutrition	processing	526.02
Culligan Water	water softener service	25.00
Pump N Pak	gas	94.97
Gross Salaries	For July	10,072.68
Medicare	Matching	135.73
Social Security	Matching	580.42
Dental Insurance	Benefit	87.86
Retirement	Matching	585.90
Life Insurance	Benefit	73.85
Cancer Insurance	Benefit	342.81
Health Insurance	Benefit	<u>55.00</u>
Total		\$ 12,656.95